



ST. JOHN PAUL II

CATHOLIC CHURCH

PONTE VEDRA • NOCATEE, FLORIDA • TOTUS TUUS

Peace of Christ be with you!

As disciples of Jesus Christ, we have been commissioned to spread His truth and love to the ends of the earth! We rely on His grace and are empowered by remaining in Him as branches to a vine. We also do this in the context of a fallen world, shining the light of mercy in the darkness.

Our Diocese supports us in this endeavor by providing the ***Protecting God's Children*** training and mandatory fingerprint background checks for all staff and volunteers in order to keep our ministerial environment safe and effective**. The process for this can be found at <https://dosaf1.com/safe-environment/virtus-pgc-training-overview/>. If you have not yet done the **Protecting God's Children** Training and the **Fingerprint** scan/background check, you will follow the "instructions for new users". If you have already done the PGC training but need to do a new fingerprint background check (every 5 years), you will follow the "returning user instructions". Also, starting in July of 2022, a 35 minute online training is required every five years on the date of the fingerprint clearance renewal.

The very first step is to **create and account at virtusonline.org** as a new user or to log in as a returning user (click on "Login Help" if you don't remember your login information https://www.virtusonline.org/virtus/forgot_password.cfm). In **Virtus** you will sign three electronic documents that are *essential*, one of which gives permission to link the Diocese with your Fingerprint background check, otherwise they would not be able to "see" that it was done. The next step is to sign up for the fingerprint scan following the **ScanManFl instructions** (www.scanmanfl.com) being sure to use the Diocesan (dosaf1) code: **DOSA-Vol**.

Finally, please notify me at flc@nocateecatholic.com when you have scheduled your **PGC training** and your **Fingerprint** background check. When your PGC is completed please send me a copy of the completion certificate for our church records. Please let me know if you have any other questions or if I can help in any way.

Thank you from the heart for all you do for God and His holy people! God bless your work for Him with abundant fruit as you remain in Christ!

Gratefully Yours,

In Christ,

Dominic Salamida
Family Life Coordinator
St. John Paul II Church

904-330-0153

****Note: Neither a catechist or volunteer may begin their duties until their background screening has cleared; this is to be strictly enforced. They have thirty (30) days to complete the classroom version of “Protecting God’s Children” from their background clearance date. If the PGC class is not completed within thirty days, they are to be suspended from those duties until the PGC class is completed. (Call the Safe Environment office if there are exceptional circumstances regarding PGC; there are no exceptions to the background screening requirement.)****